



THE FALLS HARVEST FESTIVAL

Vendor Application

Event date – Saturday, October 1, 2016

12:00 PM – 7:00 PM

Please return as soon as possible. *Applications due no later than Friday, August 26, 2016*

Business/Organization _____

Contact Name & Title _____

Address _____

City _____ State _____ Zip Code _____

Telephone # () _____ ext. _____ Fax # () _____

Email _____

Describe your products or services below, along with some idea of the sales setup you plan.

(Trailer, just a table, tent, etc.)

Non-Profits are requested to have an interactive activity. Please describe (Provide photos if applicable)

Equipment (table, chair, canopy or tent, lighting)

NO ELECTRIC AVAILABLE/MUST PROVIDE OWN POWER

Once approved by committee, contract will be mailed to address provided by Watkins Glen Promotions.

Signature _____ Date _____

FEE SCHEDULE

(Please check all that apply)

NON-PROFIT VENDING FEE SCHEDULE				
Amount of Space	Non-Profit FEES	Qty Space	Cost	Total
10' x 10'	\$45			
10' x 20'	\$55			
10' x 30'	\$65			

CRAFT/Misc. Sales VENDING FEE SCHEDULE				
Amount of Space	Vendors FEES	Qty Space	Cost	Total
10' x 10'	\$75			
10' x 20'	\$100			
10' x 30'	\$120			

FOOD VENDING FEE SCHEDULE				
Amount of Space	Vendors FEES	Qty Space	Cost	Total
10' x 10'	\$105			
10' x 20'	\$130			
10' x 30'	\$155			

*Payment must accompany contract when complete. **Due by September 2, 2016.**

Checks made payable to Watkins Glen Promotions.

Included with the contract MUST BE:

- Certificate evidencing insurance coverage
- Valid New York State Certificate of Authority to Collect Sales & Use Tax.
- New York State Department of Health Permit – Food Vendors Only

VENDOR SET UP / BREAK DOWN

Set up time: From 10:00 a.m. to 12:00 p.m. on Saturday, October 1st. Must be completed by 12:00 p.m.

Breakdown: May not occur until 7:00 p.m. and completed by 8:00 p.m.

Return application to:

Watkins Glen Promotions
 Attention: The Falls Harvest Festival
 211 N. Franklin Street, P.O. Box 332
 Watkins Glen, NY 14891

Website: www.Watkinsglen.com/promotions Email: Events@watkinsglen.com

Find us on Facebook at: The Falls Harvest Festival